



**CENTRAL
TEXAS
FOOD
BANK**

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The mission of the Central Texas Food Bank is to nourish hungry people and lead the community in hunger.

VOLUNTEER PROGRAMS AND RETENTION

- Volunteer facts
- Mission support
- Volunteer programs
- Role of the Internal Volunteers
- Retention
- Contact



VOLUNTEER FACTS

- More than **35,000** volunteers per year.
- Last year, the community served 136,474 hours of service time with the Central Texas Food Bank
- We work with volunteers age 8 and older.



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HOW VOLUNTEERS SUPPORT OUR MISSION



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VOLUNTEER PROGRAMS

- Warehouse
- Kitchen
- Garden
- Mobile Food Pantry



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WAREHOUSE VOLUNTEERS

- Inspect, sort, clean, box and prepare donations for distribution.
- Can accommodate up to 120 volunteers
- Day Shifts: Monday-Saturday
- Evening Shifts: Monday- Thursday



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KITCHEN VOLUNTEERS



- 4,200- square foot commercial production kitchen
- Support on-site food preparation for multiple meal programs including Kid's Café and Summer Meals.
- Shifts occur mornings and afternoons on weekdays and can accommodate 10-20 volunteers



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GARDEN VOLUNTEERS

- Assist our gardener by planting seeds and seedlings, pulling weeds, shoveling compost, harvesting produce and cultivating the garden beds.
- Shifts are available during most weekdays from 9 a.m. -12 p.m. weather permitting.
- Can accommodate 5-20 volunteers, ages 15 and older.



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MOBILE FOOD PANTRY



- Direct distribution of food to clients fills geographic and service gaps in emergency food assistance
- Provides families with a variety of fresh produce, meats and dairy, as well as canned fruits and vegetables, grains and other staple items



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INTERNAL VOLUNTEERS

- <https://vimeo.com/256148553>



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ROLE OF INTERNAL VOLUNTEERS

- **Administrative Volunteers:** Volunteer duties: Data entry, transcribing audio files, filing, stuffing envelopes, printing
Qualifications: 18 years old, proficient in Microsoft Office Suite, able to work independently
- **Ambassador Volunteers:** Volunteer duties: Attend fairs and speaking/recruitment engagements
Qualifications: 21 years old, pass a criminal background check (one-time fee \$30), complete interview and application
- **Representative Volunteers:** Volunteer duties: Assist with volunteer check-in/out during onsite volunteer shifts, stewarding volunteers to the Food Bank's mission
Qualifications: 21 years old, prior customer service experience, strong communication skills, able to work independently and use discretion
- **Warehouse Volunteer Leaders:** Volunteer duties: Assist with coordinating daily Warehouse operations and training public volunteers
Qualifications: 21 years old, prior customer service experience, able to lift and carry up to 50 pounds, able to work independently and on a team



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ROLE OF INTERNAL VOLUNTEERS

- Kitchen Volunteer Leaders: Volunteer duties: Aid the Kitchen team in daily production and clean-up activities, training and stewarding public volunteers Qualifications: 21 years old, prior kitchen experience, food handler's certificate/training, able to work independently and on a team
- Mobile Pantry Leaders: Volunteer duties: Support Mobile Pantry site leaders and Food Bank staff with on-site pantry set-up and break-down, guiding and assisting public volunteers and clients Qualifications: 21 years old, strong communications skills, ability to use discretion, able to work independently and on a team
- ***Each program requires a minimum 6-month commitment from each volunteer.



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RETENTION

- Big check
- Theme Shifts
- Volunteer of the Quarter Award



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BIG CHECK



- Giant dry-erase board displays meals provided
- Volunteers take photos to document experience



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THEME SHIFTS



- Volunteers feel appreciated
- Most prizes are provided by sponsors
- Minimum of 2 theme shifts per quarter



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QUARTERLY VOLUNTEER AWARD



- Volunteer award is presented to individuals and groups.
- Past recipients donated over 200 hours quarterly.



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QUESTIONS?

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