



# JOIN THE SNAP COMMUNITY PARTNERSHIP PROGRAM!

## CTFB WOULD LIKE TO PARTNER WITH YOU!

### HERE'S HOW:

#### Become A Member Of Our SNAP Community Partnership Program

Organizations in the Community Partnership Program are trained and authorized to complete SNAP and other benefits applications for their neighbors.

#### Eligibility Criteria

- Must be a Community Organization that provides services to neighbors 200% below the poverty level, located within our 21-county service territory.
- A designated staff member or volunteer must be located on-site to assist with resource navigation weekly.
- Must have the ability to store physical and digital benefit applications in a secure location.
- Attend Training hosted by CTFB Staff

#### Partner Responsibilities

- Sign and abide by Program Memorandum of Understanding & Confidentiality Policy
- Prescreen Applicants
- Assist in Application Completion
- Submit Completed Applications to CTFB
- Attend CTFB Community Partnership Group
- Make a One Year Commitment

#### CTFB Responsibilities

- Conduct Support Training and Monthly Peer Work Groups
- Provide SNAP & Resource Materials
- Provide Policy & Procedure Updates
- Submit Applications to HHSC offices as needed
- Provide Casework Follow Up
- Assist with Marketing Strategies



#### Other Ways You Can Help

We love your referrals. You can help neighbors schedule appointments as a referral partner by calling our benefits hotline, distributing literature, and spreading the word.

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**FOR MORE INFORMATION CONTACT: Email**

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