CIVIL RIGHTS TRAINING INSTRUCTIONS

Step 1:

Go to this link: <u>https://squaremeals.org/FandNResources/Training/CivilRights.aspx</u>

Step 2:

Scroll down and select what language you would like the training to be in.

Civil Rights Training

Accessing Required Civil Rights Training

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Civil rights training for Texas Department of Agriculture Food and Nutrition Division contracting entities is now accessed through the Institute for Child Nutrition (ICN). Use the following links to learn how to register for this training.

- ICN Registration Instructions
- ICN Training Instructions

Course Name	Course Description
Civil Rights — English	ICN Online Civil Rights training provided in English that meets USDA Child Nutrition Program requirements as mandated in FNS Instruction 113-1. You must register with ICN iLearn and enroll in the class to complete the training. To download your certificate, select View My Certificates in the Quick Links box on the right side of your Dashboard.
Civil Rights — Spanish	ICN Online Civil Rights training provided in Spanish that meets USDA Child Nutrition Program requirements as mandated in FNS Instruction 113-1. You must register with ICN iLearn and enroll in the class to complete the training. To download your certificate, select View My Certificates in the Quick Links box on the right side of your Dashboard.

Step 3:

If you already have a login, select sign in. If not select Register to create an account.

REGISTER

SIGN IN







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Step 7: Select the Course	Civil Rights in Child Nutrition Programs	
Step 8:	EN 1h 00m	★ 5.0
 You should see the different lessons on the right side of the screen Click a lesson to access the Pre-Test, a Lesson (Course Content), and a Post-Test Please complete the lesson (course content) and 	Lesson 1 Lesson 2	2/3 ¥ 2/3 ¥
post-test for each lesson, the pre-tests are optional.	Lesson 3	1/3 ~
ILearn Dashboard > My Courses and Learning Plans > Civil Rights in Child Nutrition Programs Image: Course completed on 05/24/2022 Civil Rights in Child Nutrition Programs How would you rate this course?	ID: E-GVZWEV 8 / 12 lessons completed DOWNLOAD YOU How would you rate this con Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_Intro Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO Courses CR_INTO COURSES CR_INTO CR_	CERTIFICATE

Lesson 2

Lesson 3

2/3 🗸

1/3 🗸

Step 9: 2/3 🗸 Lesson 1 In addition to completing the lessons and posttest, you will need to complete the Course Evaluation Survey: Lesson 2 2/3 🗸 Lesson 3 1/3 🗸 **Course Evaluation** Survey Please take a moment to tell us what you think

Step 10:

After completing the lessons, Post-Tests and the Course Evaluation Survey, you should now be able to download your certificate.

DOWNLOAD YOUR CERTIFICATE

about the course. Once completed, your certificate

will be available.

Step 11:

After you have your certificate, you will need to submit it to the Partner Portal <u>here</u>. Alternatively, you can email the certificate to your AR Specialist. Please include the name and PA Number of your agency in the subject of the email.