

# ATTENTION:

## IMPORTANT INFORMATION ON END OF YEAR INVENTORY FOOD BANK CLOSURE

Central Texas Food Bank Partner Agencies,

**The Food Bank will be closed from Tuesday, September 27, 2022 through Friday, September 30, 2022.** There will be no pick-ups, deliveries, or shop-for during this time.

This closure will affect the ordering deadlines for agencies who wish to pick up or receive delivery on **Saturday, October 1, Monday, October 3, and Tuesday, October 4.** Below are the ordering windows for these specific days:

If you are picking up or receiving delivery on:	Your ordering window opens on:	At:	Your order is due on:	At:
Saturday, October 1 *Pick-Up appointments ONLY AVAILABLE from 8 am to noon*	Thursday, September 22	10:15 am	Friday, September 23	9:00 am
Monday, October 3	Thursday, September 22	10:15 am	Friday, September 23	9:00 am
Tuesday, October 4	Friday, September 30	Check periodically; ordering will open after annual inventory is complete.	Friday, September 30	5:00 pm

For the most up-to-date closure information, please refer to the [2022 Holiday Guide](#) and the [agencies page](#) of our website. CTFB will post and send out the ordering guidelines for closures 30 days prior so you can plan for your pantry needs. If you would like to schedule a pick up appointment at CTFB, please reach out to your relationship manager.

**Regional deliveries will not be rescheduled, but agencies who usually receive deliveries may schedule a pick up at the Food Bank or on another delivery, if possible.**

### QUESTIONS?

If you still have questions about this update, contact your Agency Relations Team at [agencies@centraltexasfoodbank.org](mailto:agencies@centraltexasfoodbank.org) or (512) 684-2503.

