



May 8, 2020

The following are important updates regarding operations during coronavirus (COVID-19), effective May 8, 2020.

Policy Update

With Phase 2 of the Texas Reopening Plan going into effect today, we wanted to share some resources and reminders for your organization. A good resource for learning more about what these orders mean for businesses and life across the State of Texas you can visit:

<https://gov.texas.gov/organization/opentexas>.

Despite these updates, CTFB will not be modifying our current operating practices at this time. Facial coverings will still be required for all partners at pick-ups both onsite at our warehouse and at regional deliveries. We recommend that your organization continue to follow CDC guidelines regarding best practices for limiting the spread of illness. For more information on COVID-19 resources and a test collect site map visit: <https://texas.gov/COVID19>.

Network Pulse Survey Summary

Thank you to everyone who participated in the CTFB Network Pulse Survey last month. The information you provided is very valuable to CTFB and is helping us to best support you at this difficult time. We want to share the survey results with you to inform your work as well. To access the Network Pulse Survey Summary [click here](#).

Special Announcement: April Handling Fee Credits!

Through the Network Pulse Survey, we learned a lot about what is going on across the network. Specifically we learned that each of your organizations has a need for financial resources, as funding

assistance was among the top three areas of need expressed by the network.

We appreciate your partnership and know we wouldn't be able to serve all of Central Texas without you. We want to help you stretch your dollars further and to do so we are pleased to announce that we will be providing a 'credit' to all Partner Agencies this month that will cover 90% of your handling fees from April. You will see this credit reflected on your account by mid-May.

Additionally, we plan to provide a credit in mid-June for a portion of your May handling fees. The exact percentage will be determined after May closes and will be based on handling fee volume and fundraising levels at that time.

Thank you for all of your hard work! We hope this extra support helps to ensure you can maximize your resources and continue to get the inventory you need to serve the community during this time of increased need.

Partner Resources

NEW: Fundraising Guide

Fundraisings doesn't have to be too complicated, in normal circumstances or during COVID19 response times. If you know your mission and can connect with people passionate about your cause, a few simple steps will go a long way. We have pulled together a [Fundraising Guide](#) full of resources you can use to promote the work of your organization and ask for the funds to help keep you going during difficult times and for the long-term. The guide includes sample thank you notes, social media posts, and more. Find our Fundraising Guide [here](#).

Food Sourcing Forecast

There is a lot of variety coming from USDA in May and June for TEFAP. Look below for a list of items we're expecting to have on the shopping list and in emergency boxes soon. As always, please let your relationship manager know if you have specific food sourcing questions or requests.

| | | | |
|-------------------|---------------------|----------------------|--------------------|
| Fresh Oranges | Fresh Whole Milk | Fresh Grapefruit | Cream of Mushroom |
| Canned Peaches | Canned Spinach | Raisins | Canned Cooked Pork |
| Diced Peach Cups | Canned Corn | Beef Stew | Beef Roast Round |
| Spaghetti Sauce | Oat Circle Cereal | Tomato Soup | Sliced Ham |
| All Purpose Flour | Rolled Oats | Orange Juice | Fruit and Nut mix |
| Grapefruit Juice | Canned Pinto Beans | Chicken Fajita Strip | Chicken Fillets |
| Peanut Butter | Egg Noodles | Fresh Apples | Whole Chicken |
| Apple Juice | Canned Peas | Beef Chili w/ beans | Chicken Thighs |
| Tomato Sauce | Frozen Fish fillets | Pork Loin Roast | Vegetable Soup |

May Food Bank Closure—Reminder

The Food Bank will be closed on Monday, May 25 in observance of Memorial Day. There will be no pick-ups, deliveries or shop-for on this day.

This closure will affect the ordering deadline for agencies that pick up or receive delivery on Tuesday, May 26 and Wednesday, May 27.

Below are the ordering windows for these specific days:

| If you are picking up or receiving delivery on: | Your ordering window opens on: | Your order is due by: |
|--|---------------------------------------|-------------------------------|
| Tuesday, May 26 | Wednesday, May 20 at 10:00 a.m. | Thursday, May 21 at 9:00 a.m. |
| Wednesday, May 27 | Thursday, May 21 at 10:00 a.m. | Friday, May 22 at 9:00 a.m. |

Partner Agency Spotlights

We want to hear from you! We'd love to highlight the great work your staff and volunteers are doing to meet the need across our Central Texas community. If your organization is interested in being featured, reach out to us at agencies@centraltexasfoodbank.org.

General Reminders

We want to know if your distribution has changed (or is going to change) due to COVID-19. If you're closing, re-opening, adjusting hours, or modifying your distribution model, please reach out to your Agency Relations Specialist with that updated information or share it via email at agencies@centraltexasfoodbank.org or our partner agency hotline by calling (512) 684-2503.

Remember, we will be sharing COVID-19 resources for partners and our most updated communications on our website here:

<https://www.centraltexasfoodbank.org/agencies>

Contact the Team:

By phone: (512) 684 - 2503

By email: agencies@centraltexasfoodbank.org
