



Partner Agency Newsletter

May 2018

SPOTLIGHT: Rethink Hunger Capacity Grant

Congratulations to all recipients of the 2018 Rethink Hunger Capacity Grant! All Platinum, Gold, and Silver status partners have the opportunity to apply for this annual grant, and their dedication to go the extra mile to address the root causes of hunger does not go unnoticed! The Food Bank invested more than \$60,000 into our partners this year, so please help us congratulate them!

Agency Name	Request
Hays County Food Bank	Increase capacity of Resource Assistance Program w/PT staff
St. Ignatius Martyr Food Pantry	Walk in Refrigerator/Freezer
Foundation Communities (14 pantries)	Refrigeration for truck and PT driver
El Buen Samaritano	Garden + Mobile pantry expansion
Blanco Good Samaritan Center	2 refrigerators
Churches Touching Lives for Christ	Food for backpack Program
Elgin SDA Food Pantry	Complete Cold Storage shed
Church of the Open Door Food Pantry	Pallet jack
Dripping Springs Helping Hands, Inc.	Commercial freezers
Bastrop County Emergency Food Pantry	Cold Storage Vehicle

Please stay tuned next month for an announcement about the winners of the Hunger Free Texas Project. This project, which is part of a service learning class at Texas A&M University, involved 120 students who worked together to create a meaningful and sustainable impact within their assigned participating pantries. The Food Bank awarded \$10,000 to the first place Community Impact Winner, and \$5,000 to second place.



EMPLOYEE SPOTLIGHT: Henry Andrastek, Capacity Coordinator

Hello all! I'm Henry, the Capacity Coordinator on the Agency Relations team. As Capacity Coordinator I'll be working on ways to increase the capacity of our network through a number of different channels such as grants, innovative partnerships, increased network collaboration, bringing on new partners, and much more. I was also the lead planner for the 2018 Partner Agency Conference, "More than Food," and hope to put my newfound planning skills towards increasing interactions between partners with regional meet-ups.

The best part of my job so far has been meeting all of the wonderful people focused on making a difference in their communities. It's been amazing to see everyone's ability to not only provide a much needed service, but also foster meaningful relationships with the people they serve. I look forward to working with all of our partners, and learning about the communities they serve.

I moved to Texas for school and, being a native Minnesotan, quickly found out what a real summer feels like. I graduated from St. Edward's University with a B.A. in Sport Management and am a certified personal trainer. During the week I teach fitness and swim classes for teens and adults with special needs, and on the weekends I coach youth soccer camps with Soccer Shots. I've always been interested in improving the health of low income families and individuals, and am excited to be working towards that goal as a part of the Central Texas Food Bank (Especially because their colors are nearly identical to my favorite team, the Green Bay Packers, so I get to rep them both at the same time!)



Welcome to the Food Bank, Henry

Closures: May 28, June 11-13

May 28: Memorial Day

Please plan accordingly for your pantry needs. There will be no pickups, deliveries, or shop-for on this day. If you normally pick up or receive deliveries on this day, either order extra food the week prior or contact Michelle at (512) 684-2150 or mwhite@austinfoodbank.org to schedule an alternate pick up day at the food bank. Pick up dates and times are subject to availability.

Regional deliveries will not be rescheduled, but agencies who usually receive deliveries may schedule a pick up at Central Texas Food Bank as our schedule permits.

If you are ordering for pick up	Your order is due on:	By:
Tuesday, May 29 th	Thursday, May 24 th	9:00 a.m.
Wednesday, May 30 th	Friday, May 25 th	9:00 am.

June 11-13: CERES Software closure June 11-13

No pickups or deliveries will go out on Monday June 11, but agencies can come in for the “shop-for” option (selection may be minimal). Our system will be completely shut down and Agency Express will be closed June 6- June 11. There will be no exceptions for late orders.

If you are ordering for pick up	Your order is due on:	By:
Friday, June 8	Tuesday, June 5	5:00 p.m.
Tuesday, June 12	Wednesday, June 6	9:00 am.

Reminders & Resources:

Shop-For Changes

Beginning March 1, 2018, unscheduled shop-fors will be eliminated. Only agencies picking up their scheduled orders can access shop-for. If your agency does not have a scheduled order to pick up, you can schedule a shop-for with Michelle White Monday-Friday between 3:00 - 4:30 p.m. You

can contact Michelle at mwhite@centraltexasfoodbank.org or 512-684-2150. Please help the Food Bank by informing your teams of these changes. Thank you.

Policy Updates

USDA made several TEFAP (The Emergency Food Assistance Program) policy revisions/clarifications that we have updated in the Partner Agency Policies & Procedures Manual. Please review all revisions below and make the appropriate changes as necessary. Download the updated manual [here](#).

<p>CIVIL RIGHTS (P.12-14) Clarification verbiage throughout section TEFAP and Explicitly Religious Activities Written Notice of Beneficiary Rights Beneficiary Referral Request</p>	<p>AGENCY OPERATIONS (P.14-19) Public Notice Meals for Volunteers and Staff</p>
<p>ELIGIBILITY & APPLICATION (P. 21-24) Clarification verbiage throughout section Citizenship The Proxy (*Requires immediate action) Written Procedure (*Requires immediate action)</p>	<p>ORDERING & PICK-UP PROCEDURES (P.30) Pick-Up Procedures: “Shop-For can only be accessed during a Partner Agency’s scheduled pick-up time” (*this is a Central Texas Food Bank Policy Update. Active immediately)</p>

Find Food Now Page

The Central Texas Food Bank has updated the Find Food Now feature on our website to be more user friendly for the clients we serve. In addition to being able to sort by the type of food assistance (groceries, hot meals and kid meal sites) our clients can choose to look at sites that are currently open. On the website, each Partner Agency location has the option display location services and additional information to help our clients know what to expect when they visit a location. If you would like to update the location information for your site, please email agencies@centraltexasfoodbank.org. We want to ensure your Agency location is accurately represented for our clients.

Food Bank Flea Market



CENTRAL TEXAS FOOD BANK'S

FLEA MARKET



Saturday **May 19**, the Central Texas Food Bank will open up the agency docks for another non-food **flea market**. All our active partner agencies are eligible to shop! Agencies will be charged 6 cents per pound-that will be invoiced to the Agency account. There is a limit of 4 pallets per Agency.

If you would like to participate, please plan accordingly as all non-food items will be in miscellaneous totes and agencies can select which tote they want on a **first-come, first-served** basis.

Must take whole tote as-is. All non-food items must be distributed directly to clients free of charge and can never be sold.

The common totes will look like:



**Please join us from 8 a.m. – 12 p.m. on
Saturday, May 19. See you there!**



Partner Agency Facebook Group

The Central Texas Food Bank has created a Facebook group for our partner agency staff, volunteers, and supporters in order to facilitate information sharing among our partners! Please use this page to share ideas, ask questions, and exchange resources. The Food Bank will occasionally post about new/incoming product, grant opportunities, and general hunger-relief news.



You can find the Facebook page [HERE](#). Once you click on the “Join Group” icon on the page, a group administrator will approve your request. *Posts including profanity, content demeaning of any person/group, or otherwise offense will be removed. Please help us ensure that this remains a positive and helpful space. If you have any questions, please email agencies@centraltexasfoodbank.org

TEFAP Forecast:

Applesauce	Canned Beef Stew	1% Milk	Long Grain Rice
Canned Corn	Whole Grain Spaghetti	Sliced Peaches	
Cereal Rice Crisp	Canned pinto beans	Canned Tomato Sauce	

Contact the Team:

Name	Title	Phone	Email Address
Heath Ribordy	Director of Services	512-684-2503	hribordy@centraltexasfoodbank.org
Henry Andrastek	Capacity Coordinator	512-220-2676	handrastek@centraltexasfoodbank.org
Tyler Markham	Agency Retail Specialist	512-684-2523	tmarkham@centraltexasfoodbank.org
Steve O'Leary	Agency Retail Coordinator	512-684-2546	soleary@centraltexasfoodbank.org
Karsten Darden	Agency Compliance Specialist	512-684-2505	kdarden@centraltexasfoodbank.org
Jessica Buchoz	Agency Compliance Specialist	512-684-2513	jbuchoz@centraltexasfoodbank.org
Kai Novak	ReThink Hunger VISTA	512-684-2122	knovak@centraltexasfoodbank.org
Michelle White	Supply Chain Coordinator	512-684-2150	mwhite@centraltexasfoodbank.org
Vanessa Vela	Accounts Receivable Specialist II	512-684-2103	vvela@centraltexasfoodbank.org