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## Partner Agency Blast

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### Agency News



### Thanksgiving Turkey Pre-Ordering Announcement

Are you hosting a Thanksgiving distribution this year and need turkeys? Look no further!

The Central Texas Food Bank is asking agencies to please fill out this [survey](#) to pre-order turkeys by **Friday, Oct. 15th at 5:00 PM**. CTFB is expecting turkeys to arrive at the Food Bank throughout October and early November. CTFB hopes to accommodate all requests however this opportunity is first come, first serve.

They should be between 10 and 12 pounds at about \$1.31/pound. This is how that breaks down.

- 1 turkey approximately costs **\$15.72\***
- 1 case (of 4 turkeys) approximately costs **\$62.88\***

\*based on a 12lb turkey, cost may vary slightly based on final weight of load

In the [survey](#), please provide details on your distribution such as if it is open to the public, where is it located, and what kind of distribution model you are using. Please identify a range of dates you are able to accept your turkey order from the Food Bank so we can begin coordinating with our Transportation team. If you are able to pick up your turkeys from the Food Bank, please let us know.

Thank you for the great work you all are doing in our communities, we are looking forward to an exciting holiday season!

## **Special Operations Announcement: Saturday Appointment Option and Shop-For Updat**

We are looking for Partners interested in moving their CTFB pick-up appointment during the week to **Saturdays** between 8:00am-12:00pm. If this is something that your agency would be interested in, please email [agencies@centraltexasfoodbank.org](mailto:agencies@centraltexasfoodbank.org).

CTFB is pleased to announce that we've updated our Shop For policy. Effectively immediately, 2 people can access Shop-For at a time while maintaining social distancing of 6 ft. We ask that there be only **one person per agency** present while shopping to ensure the upmost safety. We hope that by allowing two agencies to shop at a time that things will operate at a much quicker pace. Thank you for your compliance as we work together on a more efficient process. Please share this information with your staff and volunteers picking up at CTFB. If you have any questions, please reach out to your CTFB relationship manager or send us an email at [agencies@centraltexasfoodbank.org](mailto:agencies@centraltexasfoodbank.org).

## Charitable Feeding Organizations- City of Austin Virtual Information Session

**Austin Area Partners** - As a follow-up to our ongoing permitting updates, the Central Texas Food Bank is taking an opportunity to connect Austin Area Partner Agencies with the City of Austin to discuss the new 'Charitable Feeding Organization' designation.

City of Austin is hosting a Virtual Information Session for all Charitable Feeding Organizations (CFO) next **Friday September 24, 2021 from 9:00 - 10:30am** via Zoom. Any organization operating a food distribution within the City of Austin is encouraged to attend this event. See the official Facebook Event page [here](#).



This is a great opportunity to get the latest updates directly from the City of Austin related to CFO food permitting, resources and incentives! CFO will also have an opportunity to ask any questions, so come prepared with what you want to know more about.

For more information about your status as a Charitable Feeding Organization in Austin, please visit <https://www.austintexas.gov/page/charitable-feeding-organizations>

To join the meeting, view this [invite](#) or click the link below:

[Join Zoom Meeting](#)

Meeting ID: 880 2625 4126

Passcode: 8Jxe1K

## Special Announcement: August Handling Fee Credits

We are pleased to announce we have provided handling fee credits to partners for the month of August. **You should see 90% of your August handling fees credited to your account.** Please note that September is the last month that handling fee credits have been approved, we share this information so your organization can plan accordingly for future needs and expenses. Thank you again for all of your hard work! We hope this extra support helps to ensure you can maximize your resources and continue to get the inventory you need to serve the community. If you have any questions about your agency's account or how handling fee credits work, please reach out to your CTFB relationship manager or send us an email at [agencies@centraltexasfoodbank.org](mailto:agencies@centraltexasfoodbank.org).



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## Important Reminders

## Upcoming Closures

**IMPORTANT NOTICE – The annual inventory closure dates have changed and expanded.** Please review the updated closure information immediately and note if your agency will be affected. In order to conduct our annual inventory, **CTFB will be closed and cannot accommodate order pick-ups and deliveries from Monday, September 27 to Friday, October 1.** No orders will be received during this closure, however, we will have shop-for appointments only available on Friday, October 1st. This means all regularly scheduled pick-ups and deliveries are cancelled during this time. Below are the modifications being made to the ordering schedule as a result of this closure:

<b>If you are picking up or receiving delivery on:</b>	<b>Your ordering window opens on:</b>	<b>At:</b>	<b>Your order is due on:</b>	<b>At:</b>
Mon., Oct. 4	Thurs., Sept. 30	10:00 a.m.*	Fri., Oct.1	9:00 a.m.
Tues., Oct. 5	Thurs., Sept. 30	10:00 a.m.*	Fri., Oct. 1	9:00 a.m.

\*Agency Express will be closed September 27-29 and may have a delayed re-opening time for those placing orders on September 30 for Monday, October 4 and Tuesday, October 5.

Annual inventory is an important process that allows us to ensure our tracking systems are as accurate as possible in order to reduce future errors on orders. If your organization will be in need of a rescheduled pick-up during this closure, please reach out to your relationship manager to see what may be possible. Reschedule spots will be limited and are available first-come, first-served. CTFB will remain open for normal business operations the week prior to the new inventory closure dates. We apologize for any inconvenience caused by this change and appreciate your patience and flexibility as we work through our annual inventory count.

For the most up-to-date closure information, please refer to the 2021 Holiday Guide and the agencies page of our website. CTFB will post and send out closure ordering guidelines 30 days prior so you can plan for your pantry needs.

[Click here to download the 2021 Holiday Guide.](#)

[Click here to visit the Agencies page.](#)

### Contact the Team

512.684.2503 | [agencies@centraltexasfoodbank.org](mailto:agencies@centraltexasfoodbank.org)

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6500 Metropolis Drive, Austin, TX 78744

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